

Republic of the Philippines Department of Education Region VII, Central Visayas DIVISION OF CEBU PROVINCE Sudlon, Lahug, Cebu City



September 16, 2016

DIVISION MEMORANDUM No. 557, s. 2016

UPDATES OF THE CREATION OF BILLING STATEMENTS FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM

TO

Assistant Superintendents

Chief Education Program Supervisors

Education Program Supervisors/Coordinators

District Supervisors/OICs/SEPS/EPS II Lead Secondary Schools Principals

Private School Presidents, Administrators and Principals

- 1. Attached is Regional Memorandum No. 554, s. 2016, entitled, "UPDATES OF THE CREATION OF BILLING STATEMENTS FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM, for your reference and guidance.
- 2. For inquiries and clarifications, all concerned may contact the **Private Education Assistance Committee (PEAC) National Secretariat**, 5th Floor, Salamin Building, 197 Salcedo Street. Legaspi Village, Makati City at telephone no. (02) 840-6000 **or PEAC Regional Secretariat**, University of San Jose Recoletos Main Campus, Magallanes Street, Cebu City.
- 3. Immediate and wide dissemination of this Memorandum is directed.

RHEA MAR A. ANGTUD, Ed. D., CESØ VI Schools Division Superintendent



REPUBLIKA NG PILIPINAS REPUBLIC OF THE PHILIPPINES

KAGAWARAN NG EDUKASYON DEPARTMENT OF EDUCATION

REHIYON VII, GITNANG VISAYAS REGION VII, CENTRAL VISAYAS

Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM No. 0554, Series of 2016

SEP 0 5 2016

UPDATES OF THE CREATION OF BILLING STATEMENTS FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM

To: Schools Division Superintendents/Officers-in-Charge of Interim and Regular Schools Divisions Education Program Supervisors/Division Coordinators In-Charge of Senior High School Program Public and Private Secondary School Heads
All Others Concerned

- 1. This Regional Office disseminates DepEd Memorandum No. 142, s. 2016 dated September 2, 2016 entitled "Updates on the Creation of Billing Statements for the Senior High School Voucher Program" for the information and guidance of all concerned.
- 2. Attached herewith is a copy of said DepEd Memorandum for your reference.
- 3. For inquiries and clarifications, all concerned may contact the **Private Education Assistance Committee (PEAC) National Secretariat**, 5th Floor, Salamin Building, 197 Salcedo Street, Legaspi Village, Makati City at telephone no. (02) 840-6000 or the **PEAC Regional Secretariat**, University of San Jose-Recoletos-Main Campus, Magallanes Street, Cebu City.
- 4. Immediate and wide dissemination of this Memorandum is directed.

Director III

Officer-in-Charge

Office of the Regional Director

Enclosure: as stated IA./MCG/Jksb
QAD

TAD), 39 3-9030;

Office of the Director (ORD:r), Tel. Nos.: (032) 231-1433; 231-1309; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. Nos.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367



Republic of the Philippines

Department of Education

02 SEP 2016

DepEd MEMORANDUM No. 142, s. 2016

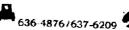
UPDATES ON THE CREATION OF BILLING STATEMENTS FOR THE SENIOR HIGH SCHOOL VOUCHER PROGRAM

To: Undersecretaries Assistant Secretaries Bureau and Service Directors Regional Secretary, ARMM Regional Directors Schools Division Superintendents Public and Private Secondary Schools Heads All Others Concerned

- In relation to DepEd Order No. 38, s. 2016, entitled Clarifications and Additional Information to DepEd Order No. 46, s. 2015 (Detailed Guidelines on the Implementation of the Senior High School Voucher Program), the Department of Education (DepEd) issues this Order to provide Updates on the Creation of Billing Statements for the Senior High School Voucher Program using the Voucher Management System (VMS).
- The regular process of creating billing statements for the SHS VP is as follows: 2.
 - a. Enrol learners in the Learner Information System (LIS); and
 - b. Create billing statements in the VMS based on the list of Qualified Voucher Recipients (QVRs) automatically generated from the LIS.
- The DepEd has noted that there are problems with the list of QVRs automatically generated from the LIS. In particular, tagging of the following QVRs is yet to be
 - a. Education Service Contracting (ESC) grantees; and
 - b. Approved SHS VP applicants.
- To resolve this, the DepEd shall allow manual uploading of QVRs in the VMS for the first semester. The step-by-step process for uploading is found in the enclosure.
- The manual uploading facility in the VMS shall only be used for untagged QVRs in the LIS as mentioned in Item 3. Tagged QVRs shall be billed following the regular process of creating billing statements as mentioned in Item 2.
- Schools shall ensure that the QVRs to be uploaded in the VMS have Learner Reference Numbers (LRN) and are enrolled in the LIS. Otherwise, uploading will be
- The manual uploading facility in the VMS shall be available from August 31 to September 30, 2016.







- 8. For inquiries and clarifications, all concerned may contact the **Private Education Assistance Committee (PRAC) National Secretariat**, 5th Floor, Salamin Building 197
 Salcedo Street, Legaspi Village, Makati City at telephone no. (02) 840-6000.
- 9. Immediate dissemination of this Memorandum is desired.

LEONOR MAGTOLIS BRIONES

Secretary

References:

DepEd Order: (Nos. 38, s. 2016 and 46, s. 2015)

To be indicated in the <u>Perpetual Index</u> under the following subjects:

FUNDS
LEARNERS
POLICY
PROGRAMS
SCHOOLS
SENIOR HIGH SCHOOL
STRAND: Finance and Administration

SMA, <u>DM Updates on the Creation of Pilling Statements for the SHS VP</u> 0615, August 31/September 1, 2016

